



સરદાર વલ્લભભાઈ રાષ્ટ્રીય પ્રૌદ્યોગિકી સંસ્થા, સુરત
सरदार वल्लभभाई राष्ट्रीय प्रौद्योगिकी संस्थान, सूरत
SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT
(An Institute of National Importance, Established under NITSER Act by Ministry of Education, Govt. of India)



C/FC(45)/ 2905

Date: 24.01.2023

To,
All the Members
Finance Committee
SVNIT, Surat

25 JAN 2023

**SUB: Minutes of the 45th Meeting of the Finance Committee of SVNIT,
Surat held on 18.01.2023**

Sir/Madam,

Please find enclosed the Minutes of the 45th meeting of the Finance Committee for Sardar Vallabhbhai National Institute of Technology, Surat held on 18.01.2023 for your kind perusal and comments, if any.

The comments, if any, may please be sent back preferably within 7 days to take appropriate action as per decision of the Finance Committee.

Encl.: As above


(Dr. Pramod Mathur)
REGISTRAR
& MEMBER SECRETARY -FC

Copy to:
Director



SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT.

MINUTES

Minutes of 45th Finance Committee meeting of the Sardar Vallabhbhai National Institute of Technology, Surat held on Wednesday, 18th January 2023 at 11:00 a.m. at Sardar Vallabhbhai National Institute of Technology, Surat in hybrid mode (online & offline).

1. **Prof. Anupam Shukla** : Chairman
Director, SVNIT, Surat
2. **Ms. Saumya Gupta, IAS** : Member (Online)
Joint Secretary (NITs)
Department of Higher Education,
Ministry of Education, Room No. 203
C wing, Shastri Bhavan, New Delhi 110115
3. **Shri Anil Kumar,** : Member (Online)
Director (IFD)
Department of Ministry of Education,
Shastri Bhavan, New Delhi 110115
4. **Prof. Harit K. Raval** : Member
Professor (HAG), Deptt. of Mechanical
Engineering, SVNIT, Surat.
5. **Dr. Namrata D. Jariwala** : Member
Assistant Professor, Department of Civil
Engineering, SVNIT, Surat
6. **Dr. Pramod Mathur** : Member Secretary
Registrar, SVNIT, Surat

At the outset, the Director and Chairman Finance Committee extended warm welcome to all the members present and briefed the developments & activities being taken up at institute. Thereafter, the following agenda items were taken up for discussion:

Item 45.01: To confirm minutes of the 44th Finance Committee Meeting held on 21.12.2022.

Praveen
24/1/2023

Sham

Reso 45.01: The minutes of 44th meeting of the Finance Committee held on 21.12.2022 was circulated to the members of the Finance Committee. As per the comments received from MoE, New Delhi, the Resolution 44.09 has been revised and revised Minutes were circulated to the Members. After deliberation it was:

“Resolved to confirm minutes of the 44th Finance Committee Meeting held on 21.12.2022.”

Item 45.02: To note and approve the action taken on the resolutions adopted by the Finance Committee in its 45th meeting held on 21.12.2022.

Reso 45.02: *“Resolved to note and approve the action taken on the resolutions adopted by the Finance Committee in its 44th meeting held on 21.12.2022.”*

Item 45.03: To consider and recommend to the Board of Governors to grant administrative approval for initiating the tendering process through GeM/ CPPP for availing Manpower Outsourcing Service Work at SVNIT, Surat (129 Nos.) at the estimated cost of Rs.4,99,74,340/- (Rupees Four Crore Ninety Nine Lacs Seventy Four Thousand Three Hundred Forty Only) including Taxes under the head of “M&R Building & Maintenance (1/92)”.

Reso 45.03: The Committee was briefed that, existing annual contract for providing Manpower Outsourcing Service at SVNIT, Surat will be expiring on 31.03.2023. Considering the sanctioned strength of non-teaching employees of based on the students’ strength of 2010-11 and present students strength, the Committee recommends to the Board of Governors to approve engagement of 129 Manpower for the year 2023-24 through outsourcing. After deliberation it was:

“Resolved to recommend to the Board of Governors to grant administrative approval for initiating the tendering process through GeM/ CPPP for availing Manpower Outsourcing Service Work at SVNIT, Surat (129 Nos.) at the estimated cost of Rs.4,99,74,340/- (Rupees Four Crore Ninety Nine Lacs Seventy Four Thousand Three Hundred Forty Only) including Taxes under the head of “M&R Building & Maintenance (1/92)”.

“Resolved further to recommend to Board of Governors to empower the Director, SVNIT, Surat to sanction the amount and to place work order to the eligible lowest bidder selected after proper bidding process through GeM/CPPP which will be reported in the subsequent meeting of the Finance Committee/ Board of Governors.”

Pranav
29/1/2023

[Signature]

Item 45.04: To consider and recommend to the Board of Governors to approve the payment of Rs.13,52,192/- towards overtime and payment of differential wages in accordance with Rule 25 of minimum wages Act, 1948 to 12 workmen as per orders of the Controlling Authority under Payment of Gratuity Act, 1972 and Regional Labour Commissioner (Central), Vadodara

Reso.45.04: The Committee was briefed that, the Institute is in receipt of the order dated 30.01.2019 passed by RLC (C), Vadodara and Authority Under Minimum Wages Act, 1948 in Claim Application No. 20/2013, 21/2013 and 22/2013 for payment of overtime and payment of differential wages in accordance with Rule 25 of minimum wages Act, 1948. The aforesaid claim application were disposed off on 30.01.2019 to disburse the amount within 30 days and in event of failing to comply the order within 30 days the applicant was allowed to move application for further actions against the Institute in accordance with sec. 20(5) (b) of the Minimum Wages Act for recovery of the amount. As the limitation period for challenging the order has been lapsed, the Finance Committee was requested to recommend to approve the payment of Rs.13,52,192/- towards overtime and payment of differential wages to 12 workmen as per orders of the Controlling Authority under Payment of Gratuity Act, 1972 and Regional Labour Commissioner (Central), Vadodara. The Members were of the view that the institute should seek legal opinion in the matter for future consequences/ liability. After deliberations, it was:

“Resolved that legal opinion be obtained for orders passed against claim Application No. 20/2013, 21/2013 and 22/2013 by RLC (C), Vadodara and Authority Under Minimum Wages Act, 1948 from the empaneled Advocate of the institute before compliance of the orders. On receipt of the legal opinion, the matter be placed again for final decision in the matter.”

Item 45.05: To consider and recommend to the Board of Governors to approve the reimbursement for payment of air ticket booking made by Institute Faculty(s) through website of Airlines instead of authorized Travel Agent approved by Ministry of Finance, of Govt. of India.

Reso. 45.05 The Committee was briefed that some faculty members have requested for reimbursement for air ticket booking made by them for external examiner / official journey made by them wherein the air tickets were purchased through Airline Website instead of authorized Travel Agent due to oversight. The Ministry representative informed that such permission may be obtained from the Ministry of Education, Government of India only. A detailed proposal with justification be submitted in this regard. After deliberations, it was:

Signature
24/11/2023

Signature


“Resolved to refer the proposal with detailed justification from faculty concerned to the Ministry of Education for permitting air ticket booking made by Institute Faculty(s) through the website of Airlines instead of authorized Travel Agent as approved by Ministry of Finance, of Govt. of India.”

Item 45.06: Reporting Items for Finance Committee/ Board of Governors

Reso. 45.06 *“Resolved to note issuance of purchase/ work order(s) issued by the Institute for following procurement/ services:*

- (i) Issuance of work order to M/s HTTPCART Technologies Pvt. Ltd. for procurement of Wijungle NGFW with 5 years onsite OEM warranty at the total cost of Rs.1,35,83,873/- through GeM (OH-35).*
- (i) Issuance of work order to M/s Sainik Intellogence and Security Pvt. Ltd. for providing Security Manpower Services at SVNIT Surat at the total cost of Rs.4,14,76,128/- through GeM (OH-31).*
- (ii) Issuance of works order to M/s Suvarna Enterprise for providing Cleaning and Sanitation Services at SVNIT Surat at the total cost of Rs. 2,38,83,632/- (18% GST Inclusive) through GeM and extension given to the existing Contractor M/s Rajput Security Services till 31.01.2023 (OH-31).”*

The meeting ended with vote of thanks to the Chair.


MEMBER SECRETARY
FINANCE COMMITTEE
SVNIT, SURAT


CHAIRMAN
FINANCE COMMITTEE
SVNIT, SURAT

की पुष्टि
CONFIRMED


अध्यक्ष/CHAIRMAN
वित्त समिति
FINANCE COMMITTEE
स. व. स. प्रौ. सं. सुरत
SVNIT, SURAT